

# Elite Property Tax Consultants

## APPLICATION FOR CORRECTION OF PROPERTY TAX ASSESSMENT: WESTCHESTER COUNTY

Elite Property Tax Consultants, LLC (“Elite”) is hereby authorized as my sole representative in connection with the tax grievance proceedings for my property for the 2016 Assessment Roll (2016-2017 tax roll). This includes informal and/or preliminary assessment review meetings with the assessor and/or their representative, all proceedings before the Board of Assessment Review, and/or, in Elite’s discretion, the NYS Supreme Court Small Claims Assessment Review or, arranging for Article 7 Judicial Proceedings. Because circumstances, including hearings or trials, might require an immediate decision and because I rely on Elite’s expertise, I authorize Elite on my behalf to negotiate and enter into a settlement it deems to be advisable. For such services, I agree to pay Elite as follows: If my assessment is not reduced, I will owe Elite nothing. If reduction of the assessment of the property is secured based on the assessment in place as of the date of signature on this agreement, I agree to pay Elite a fee equal to 50% of the first year tax savings, based on the tax rates in effect as of the year in which the grievance is filed. A NYS Small Claims Assessment Review court imposed filing fee of \$30 may also apply. I also agree to pay any reasonable collection administrative fees, court fees and/or attorney’s fees Elite incurs as the result of collecting payment from me. Elite is also permitted to negotiate any refund check obtained, to deduct its fees from the refund, and to remit to me the balance. Unless otherwise agreed to in writing by Elite, it is understood that this Agreement may not be assigned and that I shall remain responsible to pay Elite its fee even if the property is transferred or sold or listed for sale or I obtain a tax reduction on my own or with the assistance of another party. By my signature below, I represent that I am either (1) a person named in the property records of the County Clerk as owner; or (2) that person's authorized agent; or (3) a person who has contracted to buy a property; or (4) the estate of a deceased owner and I understand that no one else is eligible under law to receive a property tax refund. I understand that I may cancel this authorization in writing, with no penalty or obligation, within (3) days of signing this agreement.

_____ Signature of Any Owner	_____ Telephone Number	_____ Date	
_____ Print Owner’s Name	_____ E-mail Address		
_____			
Property Address	City	State	Zip

**E-mail your completed application to:** [Apply@ElitePropertyTax.Com](mailto:Apply@ElitePropertyTax.Com)

**Mail to:** Elite Property Tax Consultants      **Fax to:** (516) 222-0518  
666 Old Country Rd, Suite 810  
Garden City, NY 11530

# Elite Property Tax Consultants

Name \_\_\_\_\_ Date \_\_\_\_\_

Street Address  
\_\_\_\_\_

Address Line 2  
\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

County \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

## Property Details

What year was your property acquired? \_\_\_\_\_

How many bedrooms? \_\_\_\_\_

Full Baths \_\_\_\_\_ Half Baths \_\_\_\_\_

Kitchens \_\_\_\_\_ Garages \_\_\_\_\_

Please check any of the following that apply to your home:

- Commercial Property
- Central Air
- In-ground Pool
- Waterfront Access
- Accessory Apartment

Please describe any expansions you've made.

\_\_\_\_\_  
\_\_\_\_\_

Is the property currently for sale or under contract?

\_\_\_\_\_  
\_\_\_\_\_

Questions/Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_